

# Detectives

## 1113.1 PURPOSE AND SCOPE

The purpose of this policy is to identify the duties and responsibilities of the Detective's position as it relates to the chain of command.

## 1113.2 POLICY

It is the policy of the University of Maryland, Baltimore Police Department (UMBPD) that all members of the department understand the role and responsibility of the Police Detective.

## 1113.3 DUTIES AND RESPONSIBILITIES

### 1113.3.1 INTRODUCTION

Criminal investigation is an art and a science. The individual investigator's imagination and choice of methodology has its effect on the outcome of the investigation. Most investigations; however, should be methodical and built on logic, tested knowledge, and scientific principles.

### 1113.3.2 INCIDENT FOLLOW-UP

- (a) Detectives are responsible for the follow up of incidents that fall within the responsibility of the Investigations Division (ID).
- (b) Detectives must become familiar with criminals, their modus operandi and their associates. Such information shall not be withheld, but compiled into proper files as dictated by superiors. Such information shall be freely exchanged with other law enforcement officers.

### 1113.3.3 REPORTS

Detectives shall make reports concerning the progress and the development of cases assigned to them. Should a detective become convinced that further progress is unlikely, such facts shall be reported to the Investigation Division Lieutenant.

### 1113.3.4 CIVIL CASES

Detectives shall not investigate nor become involved in civil cases without the consent of their superior officer.

### 1113.3.5 RESPONSIBILITY TO TAKE ACTION

Despite the fact that detectives focus on a specific area of police work, they are not relieved of their responsibility to take prompt action when a violation of the law or regulation occurs in their presence.

### 1113.3.6 TECHNOLOGY

Detectives must become familiar with the tools available to them, including the information system inside and outside of the UMBPD. Understanding the available technological advances and becoming familiar with problem solving techniques may assist them in their investigation.

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#### 1113.3.7 ID ASSIGNMENTS

Assignment to the Investigation Division (ID), is considered a specialized unit, and continued service in CID will be at the discretion of the Chief of Police.

#### 1113.3.8 WARRANTS

Detectives shall prepare and serve search warrants and arrest warrants based on probable cause and in accordance with all rights guaranteed under the Constitution of the United States, the State of Maryland, federal and state laws, applicable case law and all applicable department policies.

### **1113.4 INTERROGATION, PREPARATION AND TRIAL**

#### 1113.4.1 INTERVIEW AND INTERROGATION

- (a) Detectives shall interview suspects and witnesses and make arrests where appropriate.
- (b) Detectives shall interrogate suspects as required.
- (c) Detectives shall provide for witness and victim preparation and management, including transportation as necessary.

#### 1113.4.2 EXCHANGE INFORMATION

Detectives shall contact other agencies and law enforcement jurisdictions to exchange information. Some of the law enforcement jurisdictions that may be contacted include the Military Police, National Crime Information Center, Federal Bureau of Investigation, Drug Enforcement Administration, Alcohol Tobacco and Firearms, Maryland State Police and other criminal history or intelligence resources.

#### 1113.4.3 PREPARING FOR TRIAL

- (a) Detectives shall initiate, submit and follow up on crime laboratory requests in order to properly prepare for court.
- (b) Detectives shall review cases being prepared for trial with emphasis on the evidentiary and legal issues crucial to a successful prosecution. Detectives shall prepare detailed reports of activities and investigations made, consult with prosecutors and prepare case reports for court action.
- (c) Detectives shall assist in obtaining, enhancing, preparing, and presenting exhibits or other evidence in court as required.

#### 1113.4.4 ADDITIONAL RESPONSIBILITIES

- (a) Detectives are required to maintain normal availability by radio and/or telephone, while on duty.
- (b) Detectives shall conduct surveillances pertaining to suspected criminal activity.
- (c) Detectives are responsible for conducting initial and/or follow-up investigations of criminal activity or other matters to which they have been assigned.

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- (d) Detectives are responsible for interviewing victims, witnesses, suspects and other persons who may have knowledge of criminal activity or information that will further an investigation.
- (e) Detectives shall be assigned background investigations that may be conducted on individuals suspected of criminal activity, certain business license applicants (e.g., trustworthiness and reliability) and pre-employment candidates.
- (f) Detectives may be periodically required to conduct certain administrative, non-criminal investigations that do not have any immediately known criminal implications or are not related to internal misconduct investigations. Administrative investigations may include, but are not limited to, suspected violations of various administrative policies, and certain inquiries consistent with behavioral evaluation and threat assessment.
- (g) Officers assigned to CID will perform other related duties as assigned.