Basic Requirements for Conducting Research at UMB: Information for Investigators


- **Is my study Human Subjects’ Research?**
  - HRPO / IRB determination
  - Submit proposal via CICERO- Select: “Unsure whether my project requires IRB review”

- **Engaged in Research?**
  You are considered “engaged” in human participants’ research when you
  1) intervene or interact with living individuals for research purposes, or
  2) obtain individually identifiable private information for research purposes.
  Further, a site is considered to be “engaged” in human participants’ research when it receives a direct Federal award to support the research.

- **Principal Investigator (PI)**
  - Full-time (>51% effort) faculty member
  - Holding one of the following titles at UMB:
    - Professor
    - Associate Professor
    - Assistant Professor
    - Or has been granted approval by the Institutional Official
  - The IRB recognizes only one PI for each project

- **Educational Requirements for Investigators and Research Staff**
  - **Human Subjects Protections Training (CITI Training) (online)**
    - All individuals engaged in human participant research at UMB are required to completed CITI training every two years
    - [https://www.citiprogram.org](https://www.citiprogram.org)
  - **HIPAA Training (online)**
    - UMB policy requires that all individuals employed at UMB must take HIPAA 125
    - All individuals engaging in research at UMB are required to complete HIPAA 201.
    - [http://somvweb.som.umaryland.edu/hipaa/quiz/index.asp](http://somvweb.som.umaryland.edu/hipaa/quiz/index.asp)

- **CICERO Account:**
  - [https://cicero.umaryland.edu](https://cicero.umaryland.edu)

- **Research Resources at UMB:**
  - **Human Research Protections Office**: [http://umaryland.edu/hrp](http://umaryland.edu/hrp)
  - Environmental Health and Safety: [http://www.umaryland.edu/ehs](http://www.umaryland.edu/ehs)
  - Office of Research and Development: [http://www.umaryland.edu/ord](http://www.umaryland.edu/ord)
  - Center for Clinical Trials and Corporate Contracts: [http://www.umaryland.edu/cct](http://www.umaryland.edu/cct)
  - General Clinical Research Center: [http://medschool.umaryland.edu/gcrc](http://medschool.umaryland.edu/gcrc)
  - Investigational Drug Service (IDS): mlee1@umm.edu