

New Single Sign-On (SSO) Login Procedure for Accessing Banner 8.X (Current Version of Banner)

STEP 1

Using the Internet Explorer (IE) browser only, visit the URL below to access SIMS/Banner. If IE is not your default web browser, it may be necessary to copy/paste this URL into an IE browser window.

<https://banssprod.umaryland.edu/ssomanager/c/INB>

THIS:



NOT THESE:



You should be presented with a familiar page, where you will enter your UMID and password. Proceed with entering your credentials.

MYUMB DIRECTORY UMB ALERT THE ELM BLACKBOARD SURFS UM SHUTTLE

UNIVERSITY of MARYLAND
BALTIMORE

UMID:

Password:

Your UMID and password will soon require using Multi-Factor Authentication(MFA) while both on-campus and off-campus.
Faculty & Staff: June 29
Students: Sept. 18
Learn more at umaryland.edu/cits/services/duo

[Forgot Password?](#)

[First Time User, Setup Your Password](#)

What is the UMID?
The UMID is a common ID that enables you to access many campus applications with the same username and password. More information about the UMID can be found [here](#).

STEP 2

After entering your UMID and password, you will be required to authenticate using Duo. Proceed to authenticate using your preferred method (Duo Push, telephone call, passcode, Duo Mobile app, etc.).

If you have difficulty using Duo, or if you have questions about how to use Duo, please contact the CITS Help Desk at help@umaryland.edu or 410-706-4357.

Device: iOS (XXX-XXX)

Choose an authentication method

Duo Push ✓ Used automatically Send Me a Push

Call Me Call Me

Passcode Enter a Passcode

Remember me for 10 hours

Powered by Duo Security

[What is this?](#) [Add a new device](#) [My Settings & Devices](#) [Need help?](#)

Pushed a login request to your device... Cancel

STEP 3

After authenticating with Duo in the previous step, you should now be presented with the Banner general menu.

General Menu GUAGMNU 8.6.4 (SIMS) - Wednesday, August 15, 2018 - Last login Wednesday, August 15, 2018 07:49:24 AM

Go To... Welcome **Products:** [Menu](#) | [Site Map](#) | [Help Center](#)

My Banner


- Banner**
 - Student [*STUDENT]**
 - Financial Aid [*RESOURCE]**
 - General [*GENERAL]**
 - Banner Security [*SECURITY]**

My Links

- [Change Banner Password](#)
- [Check Banner Messages](#)
- [SPAIDE1](#)
- [SAAADMS](#)
- [SGASTDN](#)
- [SFAREGS](#)
- [SHADGMQ](#)
- [TSAAREV](#)

[My Institution](#)

Banner Broadcast Messages

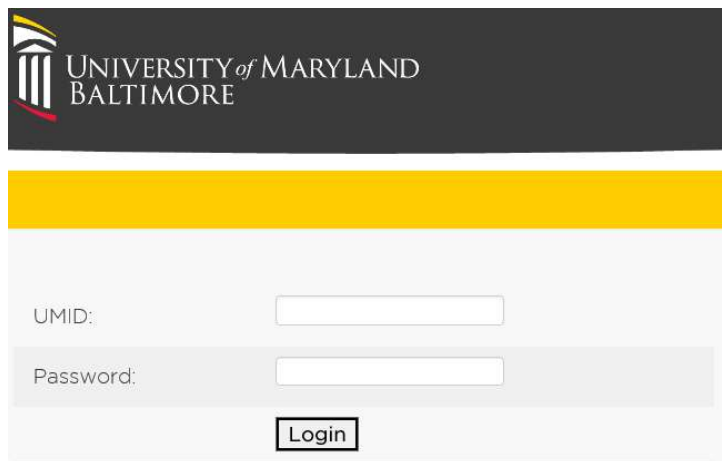


The logo for the University of Maryland Baltimore SIMS system. It features a stylized building icon with a red and yellow banner above the text "UNIVERSITY of MARYLAND BALTIMORE". Below this, the word "SIMS" is written in white on a black rectangular background.

NOTES

- The 90-day Banner password expiration policy is no longer applicable with this new login procedure. The only password you have to maintain with regard to your Banner 8.X login is your UMID and password.
- To make this new SSO login procedure possible, CITS was required to create a Banner ID (“@” number) for all current Banner users. Future Banner users will also be assigned a Banner ID if they do not already have one. Furthermore, if your employment at UMB ends, your Banner access will be revoked, but your Banner record will remain indefinitely. As a Banner user, if you already had a Banner ID as a current or former student/faculty member, a new Banner ID was not created for you.
- Though CITS is using your Banner ID behind the scenes to make this SSO login function appropriately, you do not need to know or memorize your Banner ID at this time. You may search by name in Banner to identify your ID; however, **it is very important that you do not alter your personal Banner record in any way.** Doing so could have technical implications and may affect your ability to access Banner.
- Please remember the [Office of the Registrar](#) is the steward of all data in Banner. **If you believe a change is needed to your Banner record (e.g., name change), please do not proceed with making the change yourself.** You should contact CITS or the Office of the Registrar for assistance.
- If your connection to Banner is lost/dropped due to inactivity, do not attempt to enter your credentials using the prompt below on the right. Instead, close all windows associated with your previous Banner session and use the SSO web link provided at the beginning of this document to establish a new connection. When accessing Banner, you should always be prompted to enter your UMID and password (example on bottom left). Attempting to enter a username/password using the bottom right prompt will not work.

THIS:



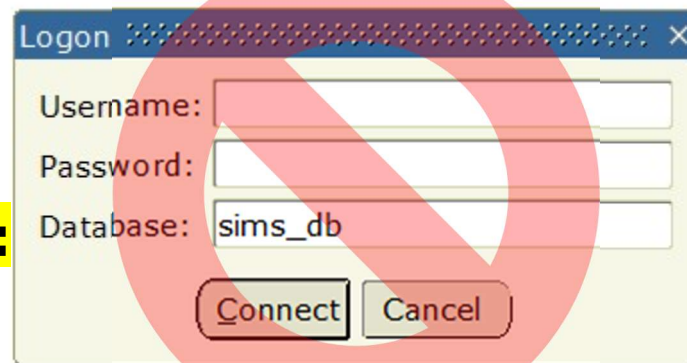
UNIVERSITY of MARYLAND
BALTIMORE

UMID:

Password:

Login

**NOT
THIS:**



Logon

Username:

Password:

Database: sims_db

Connect Cancel

- Despite this new login procedure, the "Change Banner Password" button (below) on the Banner general menu will not disappear. **Please do not attempt to change your password using this method; it will not work.** Changing your password can only be completed by visiting: <https://directory.umaryland.edu/>

The screenshot shows the Banner system interface. At the top, the browser title bar reads "General Menu GUAGMNU 8.6.4 (SIMS) - Wednesday, August 15, 2018 - Last login Wednesday, August 15, 2018 07:49:24 AM". Below this is a navigation bar with "Go To..." and "Welcome" on the left, and "Products:" followed by "Menu | Site Map | Help Center" on the right. The main content area is divided into two columns. The left column, titled "My Banner", contains a tree view with the following items: "Banner", "Student [*STUDENT]", "Financial Aid [*RESOURCE]", "General [*GENERAL]", and "Banner Security [*SECURITY]". The right column, titled "My Links", contains a list of links: "Change Banner Password", "Check Banner Messages", "SPAIDE1", "SAAADMS", "SGASTDN", "SFAREGS", "SHADGMQ", and "TSAAREV". A large red circle with a diagonal slash is superimposed over the "Change Banner Password" link, indicating that this method is no longer valid. Below the "My Links" section is a "My Institution" link. At the bottom of the page, there is a "Banner Broadcast Messages" section and a logo for the University of Maryland Baltimore SIMS.