


February 2011

Configuring an iPhone to access MyUMB Mail email

Following are instructions on how to access your myUMB Mail account using an iPhone.

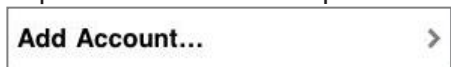
1. From the iPhone Home screen, tap the Settings icon  .

2. Tap the “Mail, Contacts, Calendars” option.

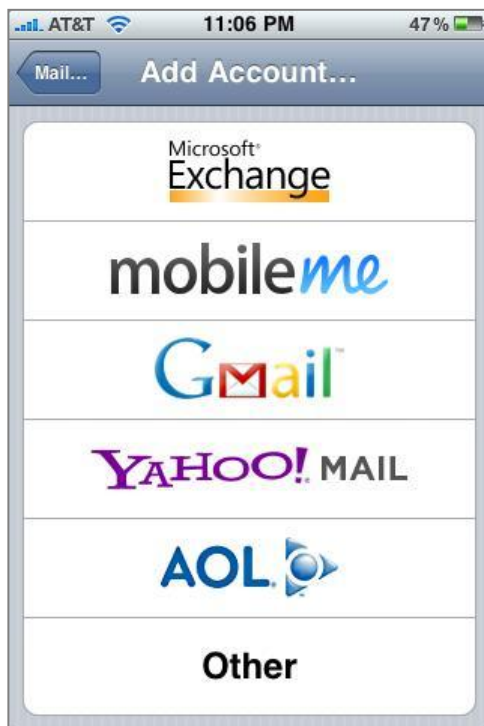


NOTE: You may need to scroll down to find this option.

3. Tap the “Add Account” option.



4. Select the “Other” option.



- Under the “Mail” Category select “Add Mail Account.”



- Tap on the “Name” field to start to enter information for the system to look up your account.

Name	Your Name
Address	Your myUMB Mail email address
Password	Your myUMB Password
Description	myUMB Mail

When finished, tap the “Next” button in the right corner.



- Select the option “IMAP.”



- Under the Incoming Mail Server area tap the “Host Name” field to start to enter information about the incoming mail server.

9. Enter the following information for the Incoming Mail Server.

Host Name	imap.umaryland.edu
User Name	Your myUMB ID
Password	Re-enter your myUMB Password



After you enter your myUMB Password, tap the “return” key to continue to the Outgoing Mail Server section.

10. Enter the following information for the Outgoing Mail Server.

Host Name	smtp.umaryland.edu
User Name	Enter your myUMB ID
Password	Enter your myUMB Password



After you enter your myUMB Password, tap the “return” key to continue.

11. Ensure that the ‘Mail’ option is set to “On.”



12. Tap the “Save” button.

13. You should be returned to the “Mail, Contacts, Calendar” window.

14. Under the Accounts area tap the account “myUMB Mail”.

15. Tap the “Account Info” button



16. Scroll to the bottom of the screen and tap the “Advanced” button.



17. In the “Advanced” screen, scroll down to the “Incoming Settings” area and check the following settings.

Use SSL	On
Authentication	Password
Server Port	993

Tap the button at the top left of the screen to return to the Account Info screen.



18. Scroll down to the “Outgoing Mail Server” option and tap on the SMTP button.



19. Select the server “smtp.umaryland.edu.”



20. Ensure that the following settings are configured for the outgoing server.

Server	On
Host Name	smtp.umaryland.edu
User Name	Your myUMB ID
Password	If needed, re-enter your myUMB Password
Use SSL	On
Authentication	Password
Server Port	587

Tap the button at the top left of the screen to return to the Account Info screen.



21. Tap the “Done” button to finish the process.

Questions?

For questions on setting up an iPhone to retrieve your myUMB Mail, call the IT Help Desk at 410-706-HELP (4357) or send an e-mail to: help@umaryland.edu.