UNIVERSITY OF MARYLAND
SUMMER 2011/FALL 2011/SPRING 2012
FEDERAL WORK-STUDY STUDENT REQUEST
(Supervisor's On-line Orientation must completed)
http://www.umaryland.edu/fin/workstudy/index.html

Could this work-site be considered as Community Service? **Yes** ☑ **No** ☐

UMB Department _____
(Full Name of Department)

Off-Campus Agency Vivien T. Thomas Medical Arts Academy
(Full Name of Agency)

Address 100 N. Calhoun Street Baltimore, Maryland 21223

Telephone (443) 984-2831 Fax No. (410) 947-2953

Work Study Supervisor's Name Dr. Jackson

Work Study Supervisor's Title Principal

E-mail Address SJackson@bcps.k12.md.us

Alternate Supervisor's Name Mrs. Janine Perez

Alternate Supervisor's Title 443-984-2831

E-mail Address JClarke@bcps.k12.md.us

Job Title Biotechnology Teacher/Work Based Learning Coordinator

Duties Students will assist Vivien T. Thomas Medical Arts Academy students with their studies.

Number of students requested to perform duties described above 5
(Complete a separate request form for a job with different duties)

Completion of this request form does not guarantee the department/agency that Federal Work Study students will actually be referred. The person who signs this form must also sign the Job Certification Form and the biweekly payroll time sheets. If a student exceeds their maximum WS award, the supervisor's department is responsible for paying 100 percent of the over award.