UNIVERSITY OF MARYLAND
SUMMER 2011/FALL 2011/SPRING 2012
FEDERAL WORK-STUDY STUDENT REQUEST
(Supervisor's On-line Orientation must completed)
http://www.umaryland.edu/fin/workstudy/index.html

Could this work-site be considered as Community Service? Yes [ ] No [✓]

UMB Department School of Law
(Full Name of Department)

Off-Campus Agency _____
(Full Name of Agency)

Address 500 West Baltimore Street, Baltimore, Maryland 21015

Telephone (410) 706-2516 Fax No. _____

Work Study Supervisor's Name Karen Czapanskiy

Work Study Supervisor's Title Professor of Law

E-mail Address kczapanskiy@law.umaryland.edu

Alternate Supervisor's Name Shyala Rumsey

Alternate Supervisor's Title Coordinator

E-mail Address srumsey@law.umaryland.edu

Job Title Research Assistant

Duties Research

Number of students requested to perform duties described above 1
(Complete a separate request form for a job with different duties)

Completion of this request form does not guarantee the department/agency that Federal Work Study students will actually be referred. The person who signs this form must also sign the Job Certification Form and the biweekly payroll time sheets. If a student exceeds their maximum WS award, the supervisor's department is responsible for paying 100 percent of the over award.