



UNIVERSITY of MARYLAND
THE FOUNDING CAMPUS

Student Financial Assistance & Education

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UNIVERSITY OF MARYLAND
SUMMER 2012/FALL 2012/SPRING 2013
FEDERAL WORK-STUDY STUDENT REQUEST

(Supervisor's On-line Orientation must be completed) <http://www.umaryland.edu/fin/workstudy/index.html>

Could this work-site be considered as Community Service? Yes No

UMB Department Law School - Legal Writing Department
(Full Name of Department)

Off-Campus Agency _____
(Full Name of Agency)

Address 500 W. Baltimore Street, Baltimore, MD 21201

Telephone 706-3927 Fax No. 706-2184

Work Study Supervisor's Name Felicia Fine

Work Study Supervisor's Title Program Coordinator

E-mail Address ffine@law.umaryland.edu

Alternate Supervisor's Name Professor Sherri Lee Keene

Alternate Supervisor's Title Associate Director of Legal Writing

E-mail Address skeene@law.umaryland.edu

Job Title TEACHING FELLOW (Legal Writing Center Fellow)

Duties LWC Fellow:

Teaching Fellows in the Legal Writing Center work as Legal Writing Fellows. Writing Fellows staff a Legal Writing Center that is available to all law students.

These Fellows work one-on-one in a teaching capacity with students who seek or need assistance with their writing, researching, or citation skills.

Writing Fellows help students with all aspects of legal writing and research - start to finish - by providing them with feedback on their writing and the skills needed to excel.

Completion of this request form does not guarantee the department/agency that Federal Work Study students will actually be referred. The person who signs this form must also sign the Job Certification Form and the biweekly payroll time sheets. If a student exceeds their maximum WS award, the supervisor's department is responsible for paying 100 percent of the over award.

DENTISTRY • LAW • MEDICINE • NURSING • PHARMACY • SOCIAL WORK • GRADUATE STUDIES