UNIVERSITY OF MARYLAND
SUMMER 2011/FALL 2011/SPRING 2012
FEDERAL WORK-STUDY STUDENT REQUEST
(Supervisor's On-line Orientation must completed)
http://www.umaryland.edu/fin/workstudy/index.html

Could this work-site be considered as Community Service? Yes ☐ No ☑

UMB Department University of Maryland School of Law
(Full Name of Department)

Off-Campus Agency _____
(Full Name of Agency)

Address 500 W. Baltimore Street, Baltimore, MD 21201

Telephone (410) 706-2070 Fax No. (410) 706-3039

Work Study Supervisor's Name Erik Fulwider

Work Study Supervisor's Title Director of Alumni Relations and Annual Giving

E-mail Address efulwider@law.umaryland.edu

Alternate Supervisor's Name Chrishna Williams

Alternate Supervisor's Title Assistant Director of Alumni Relations and Annual Giving

E-mail Address cwilliams@law.umaryland.edu

Job Title Alumni Relations Assistant

Duties The Alumni Relations Assistant will be responsible for supporting the Director of Alumni Relations with alumni-related events and activities.

Number of students requested to perform duties described above 1
(Complete a separate request form for a job with different duties)

Completion of this request form does not guarantee the department/agency that Federal Work Study students will actually be referred. The person who signs this form must also sign the Job Certification Form and the biweekly payroll time sheets. If a student exceeds their maximum WS award, the supervisor's department is responsible for paying 100 percent of the over award.