



UNIVERSITY OF MARYLAND
SUMMER 2011/FALL 2011/SPRING 2012
FEDERAL WORK-STUDY STUDENT REQUEST
(Supervisor's On-line Orientation must completed)
<http://www.umaryland.edu/fin/workstudy/index.html>

Could this work-site be considered as Community Service? Yes No

UMB Department Oncology and Diagnostic Sciences
(Full Name of Department)

Off-Campus Agency _____
(Full Name of Agency)

Address 650 W. Ballmore Street, 7NORTH, Baltimore, MD 21201

Telephone (410) 706-2291 Fax No. (410) 706-0519

Work Study Supervisor's Name Dr. Valli Meeks

Work Study Supervisor's Title Director Special Care Services

E-mail Address vmEEKS@umaryland.edu

Alternate Supervisor's Name Jacqueline Kelley

Alternate Supervisor's Title Laboratory Assistant

E-mail Address jkELLEY@umaryland.edu

Job Title Clinical Quality Management Evaluator

Duties Using the "Chart Abstraction Tool" review, assess and prepare patient charts for CQM site visit.

Using the HIVQUAL Project tool, assess and review the PLUS Program's quality management program.

Assist patient care coordinators in preparing dental charts for CQM site visit.

Number of students requested to perform duties described above 2
(Complete a separate request form for a job with different duties)

Completion of this request form does not guarantee the department/agency that Federal Work Study students will actually be referred. The person who signs this form must also sign the Job Certification Form and the biweekly payroll time sheets. If a student exceeds their maximum WS award, the supervisor's department is responsible for paying 100 percent of the over award.

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