



UNIVERSITY OF MARYLAND
SUMMER 2011/FALL 2011/SPRING 2012
FEDERAL WORK-STUDY STUDENT REQUEST
 (Supervisor's On-line Orientation must completed)
<http://www.umaryland.edu/fin/workstudy/index.html>

Could this work-site be considered as Community Service? Yes No

UMB Department Pharmacy (Shady Grove Campus)
(Full Name of Department)

Off-Campus Agency _____
(Full Name of Agency)

Address 9640 Gudelsky Drive

Telephone 301.738.6344 Fax No. 301.738.6360

Work Study Supervisor's Name Heather B. Congdon

Work Study Supervisor's Title Assistant Dean

E-mail Address hcongdon@rx.umaryland.edu

Alternate Supervisor's Name Lisa Reidenauer

Alternate Supervisor's Title Coordinator

E-mail Address lreidenau@rx.umaryland.edu

Job Title Graduate Student - Technical / AV Assistant

Duties assist in set-up and operation of video conferences @ the Universities at Shady Grove for School of Pharmacy.

Number of students requested to perform duties described above 2
 (Complete a separate request form for a job with different duties)

Completion of this request form does not guarantee the department/agency that Federal Work Study students will actually be referred. The person who signs this form must also sign the Job Certification Form and the biweekly payroll time sheets. If a student exceeds their maximum WS award, the supervisor's department is responsible for paying 100 percent of the over award.