

eUMB Financials
Quick Reference Guide to Required Training

| | Requisitioner | Dept. Requisition Approver | Receiver | Dept. JE Initiator | Pro Card Viewer | Pro Card Reallocator | Any Commitment Accounting Role | All RAVEN Roles* | Dept Grant Viewer | Requester |
|--|---------------|----------------------------|----------|--------------------|-----------------|----------------------|---------------------------------------|------------------|--|---|
| Introduction to eUMB Financials with Chart of Accounts | X | X | X | X | X | X | | X | X | <p style="text-align: center;">No training required.</p> <p style="text-align: center;">Requester role does not need to access eUMB Financials.</p> |
| PROCURE: Intro to Corporate Purchasing Card Prog. (replaces Pro Card | | | | | X | X | | | <p style="text-align: center;">For <u>only</u> Dept Grant Viewer, take Introduction to eUMB Financials.</p> | |
| Receiving Goods and Services | | | X | | | | | | | |
| Understanding the Connection Between HRMS & Financials | | | | | | | See Payroll Website for Presentations | | <p style="text-align: center;">No additional training is required if user already has access to eUMB Financials. Just request to add the role.</p> | |
| Using the New Chart of Accounts in Commitment Accounting | | | | | | | See Payroll Website for Presentations | | | |
| Working with Journal Entries | | | | X | | | | | | |
| Working with Requisitions | X | X | | | | | | | | |
| RAVEN for eUMB Financials Users | | | | | | | | X | | |

* Training is not required for access to RAVEN, but it is strongly recommended.