

# January 2012 - eUMB Financial Calendar

## University of Maryland Baltimore

**AP:** Accounts Payable      **GA:** General Accounting  
**P-Card:** Procurement Card      **RV:** Raven

Last update:  
04/09/2012

**NOTE:** All dates in this calendar are target dates and are subject to change.  
Please check the Last update box for latest change date.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b> <div style="background-color: yellow; border: 1px solid black; padding: 5px; width: fit-content;">                     No Nightly Processing for eUMB Financials, eUMB HRMS or RAVEN Financials Inquiry.                 </div>	<b>2 HOLIDAY</b>	<b>3</b>	<b>4</b>	<b>5</b> RV: F&A expenses posted for December 1-31	<b>6</b> RV: CLOSED – December	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b> RV: F&A expenses posted for January 1-8 RV: PP#12-14 expenses posted	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b> P-Card: Last day to reallocate expenses	<b>16 HOLIDAY</b> RV: Cost sharing transfer of funds for PP#12-12 thru PP#12-13 posted	<b>17</b> RV: F&A expenses posted for January 1-15	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b> RV: F&A expenses posted for January 1-22 RV: PP#12-15 expenses posted	<b>25</b>	<b>26</b>	<b>27</b> GA: Last day for January Journal Entries	<b>28</b>
<b>29</b>	<b>30</b> AP: Last day to receive goods/services for January AP: Last day to deliver invoices to AP for January (if applicable)	<b>31</b> RV: F&A expenses posted for January 1-29	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>

# February 2012 - eUMB Financial Calendar

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	31	1	2	3	4
5	6	7 RV: F&A expenses posted for January 1-31 RV: PP#12-16 expenses posted	8 RV: CLOSED – January	9	10	11
12	13	14 RV: F&A expenses posted for February 1-12	15 P-Card: Last day to reallocate expenses	16 RV: Cost sharing transfer of funds for PP#12-14 thru PP#12-15 posted	17	18
19	20	21 RV: F&A expenses posted for February 1-19 RV: PP#12-17 expenses posted	22	23 GA: Last day for February Journal Entries	24	25
26	27	28 RV: F&A expenses posted for February 1-26 AP: Last day to receive goods/services for February AP: Last day to deliver invoices to AP for February (if applicable)	29	1	2	3

# March 2012 - eUMB Financial Calendar

## University of Maryland Baltimore

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	1	2	3
4	5	6 RV: F&A expenses posted for February 1-29 RV: PP#12-18 expenses posted	7 RV: CLOSED – February	8	9	10
11	12	13 RV: F&A expenses posted for March 1-11	14	15 P-Card: Last day to reallocate expenses	16 RV: Cost sharing transfer of funds for PP#12-16 thru PP#12-17 posted	17
18	19	20 RV: F&A expenses posted for March 1-18 RV: PP#12-19 expenses posted	21	22	23	24
25	26	27 RV: F&A expenses posted for March 1-25	28 GA: Last day for March Journal Entries	29 AP: Last day to receive goods/services for March AP: Last day to deliver invoices to AP for March (if applicable)	30	31

# April 2012 - eUMB Financial Calendar

## University of Maryland Baltimore

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Last update:  
04/09/2012

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 RV: F&A expenses posted for March 1-31 RV: PP#12-20 expenses posted	4	5 RV: CLOSED – March	6	7
8	9	10 RV: F&A expenses posted for Apr 1-8	11	12	13	14
15 P-Card: Last day to reallocate expenses	16 RV: Cost sharing transfer of funds for PP#12-18 thru PP#12-20 posted	17 RV: F&A expenses posted for April 1-15 RV: PP#12-21 expenses posted	18	19	20	21
22	23	24 RV: F&A expenses posted for April 1-22	25	26 GA: Last day for April Journal Entries	27 AP: Last day to receive goods/services for April AP: Last day to deliver invoices to AP for April (if applicable)	28
29	30	1	2	3	4	5

# May 2012 - eUMB Financial Calendar

## University of Maryland Baltimore

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04/09/2012

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	1 RV: F&A expenses posted for April 1-29 RV: PP#12-22 expenses posted	2	3	4 GA: Last day for Requisitions for FY12 state-supported expenditures totaling less than \$50,000	5
6	7	8 RV: F&A expenses posted for April 1-30	9 RV : CLOSED – April	10	11	12
13	14	15 P-Card: Last day to reallocate expenses RV: PP#12-23 expenses posted RV: F&A expenses posted for May 1-13	16 RV: Cost sharing transfer of funds for PP#12-21 thru PP#12-22 posted	17	18	19
20	21	22 RV: F&A expenses posted for May 1-20	23	24	25	26
27	28 HOLIDAY	29 GA: Last day for May Journal Entries	30 AP: Last day to receive goods/services for May AP: Last day to deliver invoices to AP for May (if applicable) RV: F&A expenses posted for May 1-27 RV: PP#12-24 expenses posted	31	1	2

# June 2012 - eUMB Financial Calendar

## University of Maryland Baltimore

**AP:** Accounts Payable      **GA:** General Accounting  
**P-Card:** Procurement Card      **RV:** Raven      **FY12:** Inclusion Deadlines

Last update:  
04/09/2012

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	4	5 RV: F&A expenses posted for May 1-31	6	7 RV: CLOSED – May	8	9
10	11	12 RV: F&A expenses posted for June 1-10 RV: PP#12–25 expenses posted	13 FY12: Last day to approve and deliver documentation for non-employee Travel Expense eForms	14	15 P-Card: Last day to reallocate expenses	16
17	18 RV: Cost sharing transfer of funds for PP#12-23 thru PP#12-24 posted FY12: Last day to deliver check request to FS Working Fund	19 RV: F&A expenses posted for June 1-17	20 AP: Last day to receive goods/services for June AP: Last day to deliver invoices to AP for June (if applicable)	21	22 FY12: Last day to approve employee Travel Expense eForms	23
24	25	26 RV: F&A expenses posted for June 1-24 RV: PP#12–26 expenses posted	27 GA: Last day for June Journal Entries	28	29 FY12: Deposits - Last day to deliver cash or checks to Cashier's Office (by 1pm) Last day to deliver checks to FS (by 10 am)	30
<p><b><u>PO Rollover Process: eUMB Requisition Add/Update, Approve and Worklist functions not available</u></b></p>						

For more information regarding FY12 Deadlines, please see the **eUMB Financials Year-End Deadlines** memo @ <http://www.fincsvc.umaryland.edu/images/FY12-Year-end-memo.pdf>

# July 2012 - eUMB Financial Calendar

## University of Maryland Baltimore

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 RV: F&A expenses posted for June 1-30	4 HOLIDAY	5	6	7
8	9	10 RV: F&A expenses posted for June 1-30 RV: Cost sharing transfer of funds for PP#12-25 thru PP#12-27 posted RV: PP#12-27 expenses posted  <b>REMINDERS!</b> P-Card Reallocation Deadline for June 2012 Excel worksheets with redistribution of FY12 Cost Sharing expenses due to GA	11	12	13	14
15	16	17 RV: F&A expenses posted for June 1-30	18	19	20	21
22	23	24 RV: F&A expenses posted for June 1-30 RV: PP#13-01 expenses posted	25	26	27 GA: Last day for July Journal Entries  <b>FY12 CLOSED</b>	28
29	30 AP: Last day to receive goods/services for July AP: Last day to deliver invoices to AP for July (if applicable)  RV: CLOSED – June RV: CLOSED – FY12	31 RV: F&A expenses posted for July 1-29	1	2	3	4

For more information regarding FY12 Deadlines, please see the **eUMB Financials Year-End Deadlines** memo @ <http://www.fincsvc.umaryland.edu/images/FY12-Year-end-memo.pdf>