

COEUS User Group

December 11, 2007

- A user asked about how to prepare budgets in round numbers in Coeus. The PI prefers budgets that are rounded, not exact.
 - Other than NIH modular budgets, no one had an easy way to do this. As an example, one could probably override the inflation calculations and fringe calculations, and not add person detail.
 - Creative ideas are welcome!
- An opportunity for current Coeus Users to get some help with their questions will be offered via a Coeus Clinic to be held January 18 from 10 am to 12 noon. Maggi Smith of the CITS Enterprise Training Group will be there to provide tips along with a few ORD staff members. Ken Fahnestock offered to assist as well. If this session is well-attended and the attendees find it useful, future sessions will be scheduled.
- Cost share....DRIF...participating department sign-off: The Forms. Two forms were created based on last month's comments and suggestions – one specifically for Cost Sharing Approval, and the other for participating department sign-off and DRIF allocation among departments. We received more comments (as expected) and will revise the forms again.
 - Remove the Administrator signature. The SOM generally does not accept the Administrator signature as an authorized signature, and the Chair signature is required anyway.
 - Add the signature of the Lead PI
 - Clarify whether or not the participating department sign-off is an alternative to electronic routing.
 - Clarify that DRIF allocation is at the departments' discretion (not required for routing), and that participating department signatures are required
 - Clarify if the cost sharing approval is for one year or all years (currently SOM wants one year at a time)
- Sue Hobbs announced the next groups of SOM units that will be set up and begin using Coeus. Contact Sue for information.
- Questions were raised about “archiving” a biosketch so that it is available for all proposals. Information about this will be added to the What's New section of the Coeus homepage. Check after the first of the year for this update.